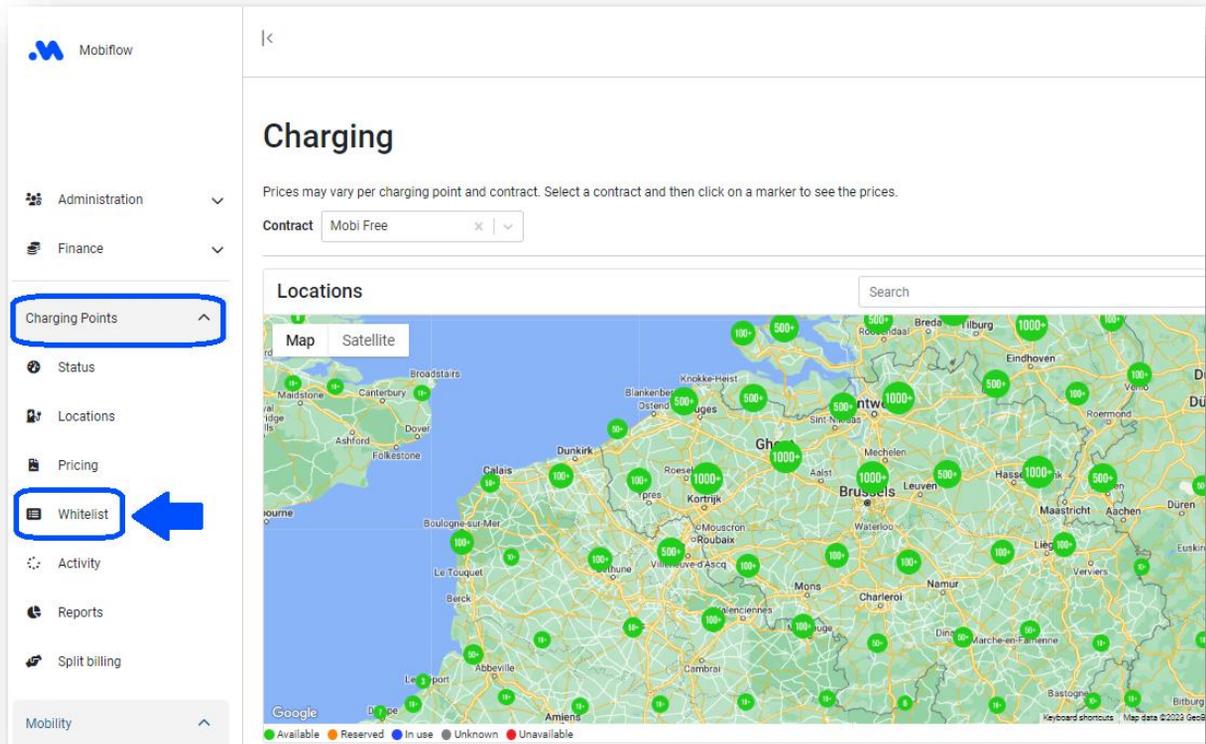
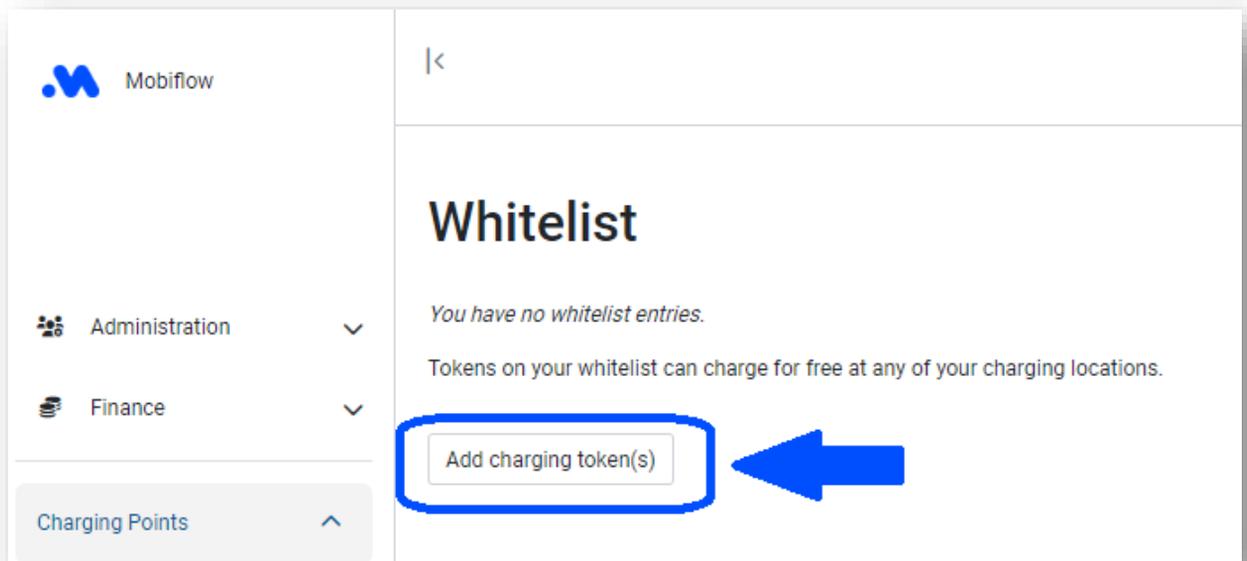


How to add users to a **whitelist**

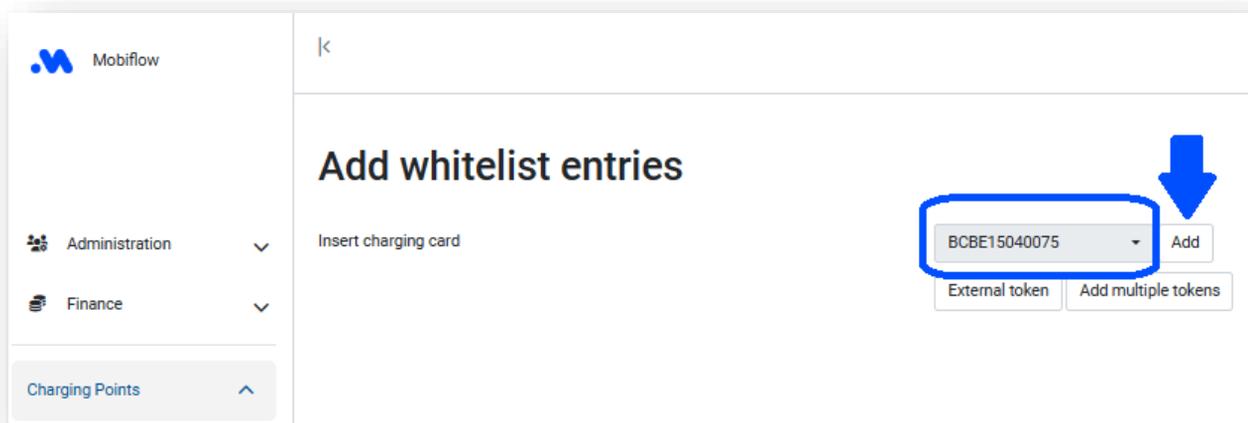
1. Log in to your company account at <https://my.mobiflow.be/sp/customer> with your email address and password. In the left-hand column, click 'Charging Points' and then 'Whitelist'.



2. Click 'Add charging token(s)'.

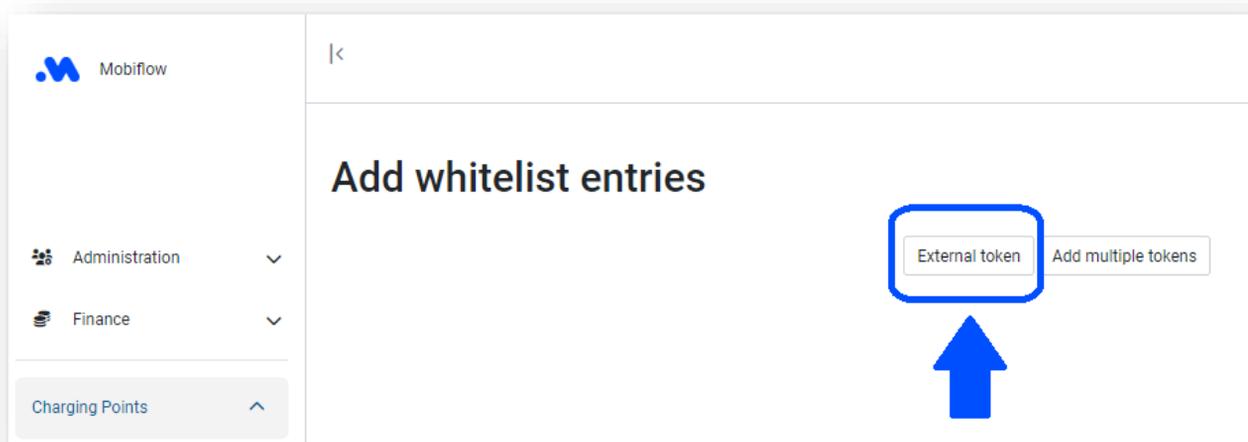


3. **The charging card is already LINKED to a user:** Open the drop-down by clicking on the charging card number and select the charging card you want to add to the whitelist.

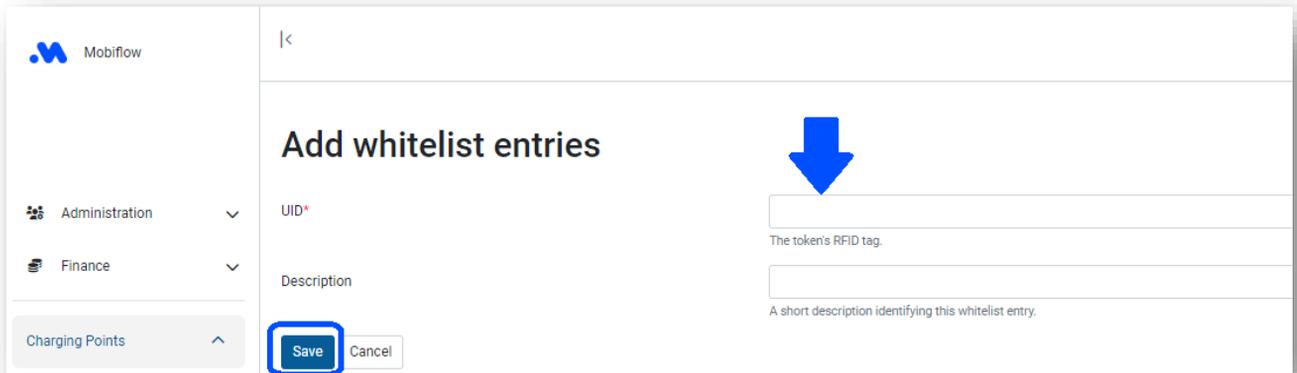


4. **The charging card is NOT YET LINKED to a user:**

- Click 'External token' and scan the QR code on the back of your Mobiflow charging card. The UID code will appear.



- Enter the UID code in the provided field and add a description. Then click 'Save'.



Mobiflow

Add whitelist entries

UID*

Description

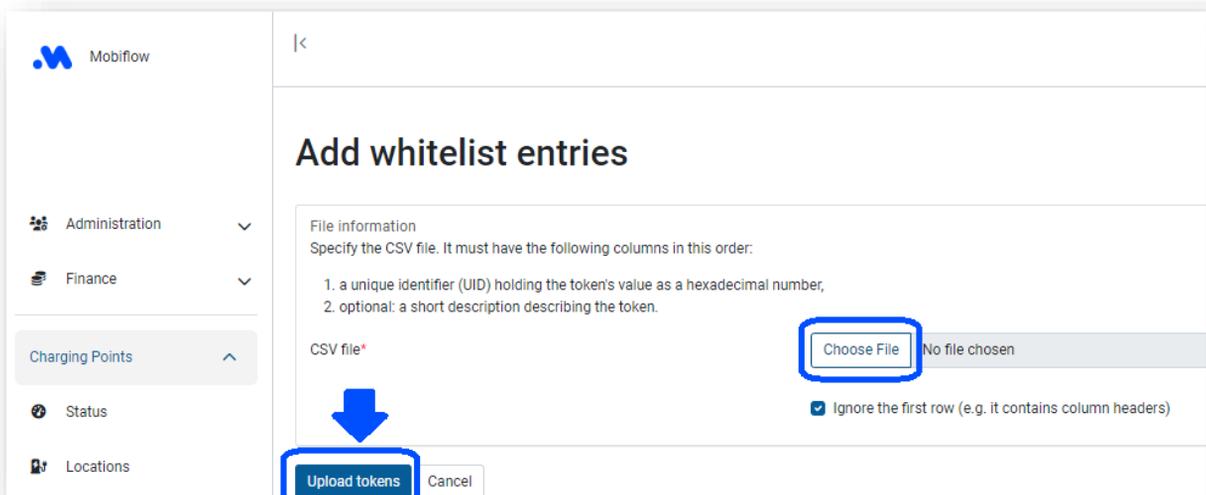
The token's RFID tag.

A short description identifying this whitelist entry.

Save Cancel

- The charging card was now added to the whitelist of your charging stations.

Note: You could also choose to add multiple external charging cards at once as a CSV file:



Mobiflow

Add whitelist entries

File information
Specify the CSV file. It must have the following columns in this order:

1. a unique identifier (UID) holding the token's value as a hexadecimal number,
2. optional: a short description describing the token.

CSV file*

Choose File No file chosen

Ignore the first row (e.g. it contains column headers)

Upload tokens Cancel